

Are you a doctor?
The conference
makes a great
appreciation gift for
your stellar team!

About this event

We know your business' pain points and how to relax them away for good.

Front office staff learn solutions for happier clients, happier staff, and higher administrative success!

Join a luxurious spa getaway with a refresher on best practices for front-office systems. **Join us for a 2-day conference retreat. Book 3 or more people and receive a group rate!**

We're changing the way dentistry is done. When administrative systems are on point, the whole practice runs more efficiently and doctors make and keep more money.

Conference Take-Aways:

- Recall/recare
- Dealing with cancellations/broken appointments
- ASAP lists
- Payment plans
- Handling patients leaving the practice
- New patient referral and thank you process
- Preparing for new patient appointments
- Insurance verifications of benefits - calculating benefits to collect patient portions day of treatment
- Pre-authorizing treatment protocols
- How to prioritize when the workload is overwhelming



Date and time

Thu, Feb 10, 2022, 3:00 PM –
Fri, Feb 11, 2022, 6:00 PM CST



Location

Sundara Inn & Spa
920 Canyon Road
Wisconsin Dells, WI 53965



Bonus Scripts & Templates Training:

- New patient phone skills
- Cancel/failed appointment conversations/charging a fee
- Collecting patient portion day of service
- Handling ER calls
- Calls asking to speak with the Dr.
- Confirmation calls



Stay at Sundara Spa



February 10th

Check-in as early as you can and book any personal spa treatments desired!

February 11th

Breakfast is from 8am-9am (included in conference price), training starts at 9am. Lunch included. Training ends at 2:30pm. We'll then do some group spa experiences together, all to wrap up around 6:00pm.

Booking

Conference tickets are available here, on Eventbrite.

Remember to **book your room separately with Sundara Inn & Spa**. A room block is reserved until December 23rd for \$289/night + taxes and fees. First come first served. *Prices may vary.*

Book Now!

Contact Sundara:



<https://www.sundaraspa.com/stay>



1-888.735.8181